Database EvaluatOr

FOUNDATION phase

Close out report

Document history

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Date | Author | Changes | Valid from |
| 1.0 | 16-Sep-2016 | Changming Wu | Draft |  |

Table of Contents

[1 General Information of phase 3](#_Toc462656224)

[2 TAsks and deliverables 3](#_Toc462656225)

[3 Management Effectiveness 3](#_Toc462656226)

[4 Lessons Learned 4](#_Toc462656227)

[5 Check list 4](#_Toc462656228)

[6 Approval 5](#_Toc462656229)

# General Information of phase

This is the second phase of project lifecycle of DSDM. The key thing of Foundations phases is to understand the scope of work, and how it will be carried out, by whom, when and where. In the foundations phase, project team created the documents for ensuring the scope of this project and what’s going to do.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Baseline** | **Actual** | **Variance** |
| **Start Date** | 01/08/16 | 03/08/16 | 2 day |
| **Finish Date** | 05/08/16 | 05/08/16 | 0 day |
| **Days** | 4 days | 2 days | 2 day |

# 

# TAsks and deliverables

In the foundation phase, project team has already created the main documents of this phase:

* Requirements Analysis Document
* System Analysis and Design Document
* Methodology and Techniques Document

Others supportive documents as per DSDM methodology for this phase.

* Business Area Definition
* Business Foundations
* Feasibility Assessment
* System Architecture Definition
* Prioritised Requirements List

# Management Effectiveness

* Project team made a project plan and assigned tasks for each team member.
* Project team created the planned documents.
* Project team held the meeting with project advisor to discuss and review all documents and the status of project.
* Project team also modified the documents based on the comment from the project advisor.
* In order to catch up the behind schedule, each team member worked hard and used the fast tracking, they did some tasks as same time.

# 

# Lessons Learned

After this phase, project team learned:

* Know what the different from Requirement Analysis Document and System Analysis and Design Document

**For requirement analysis –**

* + Analysis document focused on the logical execution steps
  + It includes all the requirements, all the functions your system is going to do.
  + All the requirement of your system have, system hardware, list all the requirement you will do.

**For system design analysis –**

* + Design document focused on details function execution
  + Relate to the environment of asset for you to run the system, hardware we need ( such as memory requirement).
  + Sometime it called as non-functional requirement.
  + It is part of environment.

# Check list

|  |  |
| --- | --- |
| **Document** | **Status** |
| Requirements Analysis Document | Complete |
| System Analysis and Design Document | Complete |
| Methodology and Techniques Document | Complete |
| Business Area Definition | Complete |
| Business Foundations | Complete |
| Feasibility Assessment | Complete |
| System Architecture Definition | Complete |
| Prioritised Requirements List | Complete |

# approval

By signing this document, all parties are understood and acknowledge the changes.

|  |  |
| --- | --- |
| Project Advisor  Dr. Steve McKinlay | Signed:  Date: |
| Project Manager  Changming Wu | Signed:  Date: |
| Database Specialist  Hardik Kansara | Signed:  Date: |
| Web Developer  Kwinno Pineda | Signed:  Date: |
| C# Developer  Patrick Cura | Signed:  Date: |